

# Rental Listing Questionnaire



1. Date: \_\_\_\_\_
2. Owner/s Names: \_\_\_\_\_
3. Property Address: \_\_\_\_\_
4. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
5. Phone #'s: H: \_\_\_\_\_ Office: \_\_\_\_\_ Cell/s: \_\_\_\_\_ / \_\_\_\_\_
6. Email Address: \_\_\_\_\_
  
7. Type of service needed: Tenant Placement or Management & Placement (Please Circle)
8. What is your target rent \_\_\_\_\_
9. Availability Date \_\_\_\_\_
10. Do you have more than one property to rent? Y or N  
If yes, where it is located \_\_\_\_\_ How many Units \_\_\_\_\_  
# \_\_\_\_\_ Vacant # \_\_\_\_\_ Rented
  
11. Previously on MLS? \_\_\_\_\_ Approx List Date: \_\_\_\_\_
12. Is this an investment property? \_\_\_\_\_ If so, how long have you owned? \_\_\_\_\_
13. Do you currently occupy this property? \_\_\_\_\_ If no, please list your current mailing address: \_\_\_\_\_
14. Current mortgage payment per month: \_\_\_\_\_ (include principle, interest, property tax, and homeowner's insurance)
15. Association Dues: \_\_\_\_\_ (yes/no) If yes, list amount \$ \_\_\_\_\_ and frequency: \_\_\_\_\_
16. Do you have a current copy of CC and R's? Y or N Are there rental restrictions? Y or N
17. Are you current on your monthly mortgage payments? \_\_\_\_\_
18. Are you in foreclosure or short sale negotiation proceedings? \_\_\_\_\_
19. Property Type: Apartment /Condo/Townhouse/Duplex/Single Family Home: List here: \_\_\_\_\_
20. Floor Plan Style: (Rambler/ Two Story/ Mod. Two Story/ Split Entry/ Three Level/ Four Level, Other) Describe here: \_\_\_\_\_
  - Bedroom Total: \_\_\_\_\_
  - Bathroom Total: \_\_\_\_\_ Master Bath?: yes/no \_\_\_\_\_
  - Year built: \_\_\_\_\_
  - Basement? \_\_\_\_\_ yes/no – if yes, please describe: \_\_\_\_\_
  - \_\_\_\_\_

- Total Sq Ft Finished : \_\_\_\_\_
- Above ground finished square feet? \_\_\_\_\_
- Below ground finished square feet finished? \_\_\_\_\_
- Garage Stall Number/s?: \_\_\_\_\_ Outbuildings or Detached Garages? \_\_\_\_\_ yes/no
- If yes, describe: \_\_\_\_\_

21. If a house, do you need landscaping services? Y or N
22. Would you consider a section 8 tenant? Y or N
23. Would you consider someone with a previous foreclosure/short sale? Y or N
24. Would you consider not so perfect credit with a larger security deposit? Y or N
25. Would you like to review applicants package prior to placement? Y or N
26. Do you have a preferred maintenance company/person you want to use? Y or N
27. Would you like to enroll in home warranty plan? Y or N
28. List appliances included in rental: \_\_\_\_\_
29. Washer and dryer included? \_\_\_\_\_
30. Pets Allowed: \_\_\_\_\_ yes/no - If yes, please explain specifications:  
\_\_\_\_\_
31. Smokers allowed? \_\_\_\_\_ yes/no – if yes, list areas smoking is allowed: \_\_\_\_\_
32. Lot Size: \_\_\_\_\_ Irrigation System: \_\_\_\_\_ yes/no
33. Handicap Accessible? yes/no – if yes, list details: \_\_\_\_\_
34. Additional Comments/Questions: please describe in detail: